



Welcome to ICAM Institute of Engineering

ICAM Institute of Engineering is pleased to be your host for the coming months, and we will do our best to make your stay as pleasant and profitable as possible. In order to facilitate your arrival and first steps at Icam, please find herewith some information concerning important services and administrations, details about the procedure foreign students need to fulfil, as well as the names of the local referral agents qualified to assist you.

A French student here at ICAM has agreed to help you during your stay. If this booklet does not answer all of your questions or if you are experiencing comprehension difficulties, he or she will be pleased to assist you

Please do not hesitate to contact me if you wish to make a suggestion or require further information !

Best regards
Didier Vershelde

Getting started in Lille

Accommodation

Students can stay at the MI, which is the ICAM hall of residence. A room will be booked for you as soon as we receive the duly filled in "Socrates-Erasmus-Accommodation application form". The monthly rent of 295 €, including the room and breakfast is to be paid before the fifth of the month. The MI is open from August, 25th 2008 to June, 30th 2009. The nine square meter rooms are furnished with bed, cupboard, desk and sink, as well as telephone and internet sockets. All the bedding will be lent to you by the residence.

Leisure rooms are at your disposal at the MI, giving you access to a common kitchen, comics and board games, as well as a billiard table, table football, pinball machine, a bodybuilding room, a piano, etc)

In order for us to get everything prepared to welcome you, it is important to let Jacques Meyniel know the day and approximate hour of your arrival. Jacques Meyniel is in charge of receiving students during daytime. She will give you the keys to your room, your bedding, etc. In the evening and during week-ends, Sylvie Pitre will be taking the service over. In any case, members of the BDR will assist and explain to you the rules of the residence.

The Director of the MI, Jacques Meyniel, is your qualified intermediary with the "Caisse d'Allocation Familiale (CAF)", which is the institution that will pay the housing benefit (APL) you're eligible for.

Phone calls and Internet access

A telephone box is at your disposal in the hall of the residence. Moreover, acces to the Internet is possible from every room for 50€ a year fee. However, the terms of use of the local network restrict connections to evenings, from 6:00pm to 8:00am. During daytime, please use the self-service computers at the library.

Opening a Bank Account in France

ICAM is in close partnership with several following bank subsidiaries, among which are "La Poste" and the "Société Générale". It might be interesting to know if your current bank is in partnership with another one in France, which could help you save money from charges deducted from transfer payment and such. Feel free to ask your ICAM3 sponsor for help or answers.

Learning agreement

Depending on the demands of your university and in agreement with the Director of Studies of ICAM, you are required to draw up your Learning Agreement. H el ene Skrobala will give you the schedules in order to assist you in your choices.

Carte d' tudiant = Student ID

H el ene Skrobala will give you your Student ID a few days after your arrival.

Social protection

Foreign students are required to subscribe to a health and personal insurance coverage in due form. However this does not apply to Erasmus students. Non-Erasmus students are required to contact H el ene Skrobala.

Other administrative procedures

Erasmus students are free of any residence permit requirements. As for non-Erasmus

students, H  l  ne Skrobala will guide them through the French administrative jungle. Make sure to contact H  l  ne as soon as possible so that she gives you the student registration certificates needed when applying for the APL, opening your new bank account etc.

Overseas student advisor

Didier Verschelde, whose office is located on the first floor of the *Taquet* building, is the overseas student advisor. Feel free to get in touch with him whenever needed.

Leisure in Lille

Looking for leisure activities to spice up your stay in Lille? Then use free guides like "Sortir" and "Le Chti" (<http://www.lechti.com/>) as your reference documents!

The academic year at ICAM

The academic year is divided into two semesters, the first from September to late February, and the second from March to June.

Holidays established by the the French National Education Authority only concern students of the foundation course.

	<i>All Saints</i>	<i>Christmas</i>	<i>Winter</i>	<i>Springtime</i>	<i>Summer</i>
Classes préparatoires	unknown to this day				
I3					
I4					
I4					

National Holidays in France

- All Saints' Day: November, 1st 2011
- 1918 Remembrance Day: November, 11th
- Easter Monday: April, 8th 2012
- Labour day: May, 1st
- 1945 Remembrance Day: May, 8th
- Ascension Day: May, 17th

Some useful terms

Amphi: lecture hall

APL: Aide personnalisée au logement. As a student, you are eligible for this housing benefit. The rent for a room at the hall of residence of ICAM Institute of Engineering is 295 € per month, with an *APL* of about 90 to 100€ per month. In order to receive this financial help, please send the following documents to Jacques Meyniel: your French bank account details (RIB), as well as a photocopy of your passport and student registration certificate.

BDE: Bureau des élèves. The BDE incorporates all of the associations within ICAM, and is in charge of the many activities that bring the site to life (cultural, spiritual and sports), as well as public and business relations.

BDP: Bureau de promotion. This student decision-making body is in charge of the relations between students, teachers, and the director of studies as well as the creation of practical work groups, management of schedules etc.

BDR: Bureau des résidents de la Maison des Icams. The BDR is run by students of the "Maison des Icams" who are your link with the management of the hall of residence.

CAF : Caisse d'Allocations Familiales. Family allowance center. This service dispenses allowances to families and students. Among other functions, it delivers the *APL* (individualized rent allowance).

CR: Compte-Rendu. Practical work written report

Cours: Lecture hall courses

DS = Devoir surveillé: Written test validating an entire or part of a course. DS exams are usually held in a room called "salle des DS", located on the first floor of the "Rue Intérieure".

Expériment: "Expériment" is a period of four months that students completing the academic year of I3 use to fulfil their own projects, in a foreign environment.

FH: Formation humaine: A specific part of ICAM's education focused on the student's personal and cultural development.

I3: Third year of engineering course.

I4: Fourth year of engineering course.

I5: Fifth year of engineering course.

Info: Computing

Intégration: Freshers week organized by second year students to welcome new students.

Méca flux : Fluid mechanics

MI: Maison des Icams = ICAM hall of residence.

PAF: Participation aux Frais: Entrance fee

Prépas = Classes préparatoires: Refers to the two-year foundation course (I1 and , I2).

Promotion: Class - or graduation class - of 70 to 100 students, referred to by a number relative to the year of foundation of ICAM in 1898.

RIB: Relevé d'identité bancaire. Details to your French bank account, useful for your money transactions

RU: Restaurant universitaire. The student canteen.

Festi: Theater festival organized by students at ICAM. The “Festi” takes place in the months of March and April.

First: The First Certificate of Cambridge, which is an English exam of the University of Cambridge, at level B2 of the ALTE scale, and compulsory to graduate at ICAM. It is advised to take the test during the two-year foundation course.

I1: First year of the foundation course, also known in other academic institutions as “Maths sup”.

I2: Second year of the foundation course, also known in other academic institutions as “Maths spé”.

TD: Travaux dirigés: Tutorials in small groups of students.

TOEIC: Test of English for International Communication. Test measuring the ability of non-native speakers of English to use English in everyday work activities. Scores of around 785 are considered equivalent to the First Certificate of Cambridge. Many French firms require a TOEIC score of at least 785 points from applicants, in the two years preceding their candidacy.

TP: Travaux pratiques: Practical work involving experimentation and manipulation, followed by written reports.

Useful addresses and numbers

National Police: 17

Police station in the vicinity of ICAM: 3 pl Philippe de Girard, 03 20 17 28 40

Lille Police station: 5 boulevard Maréchal Vaillant, 03 20 62 47 47

Ambulance (SAMU): 15

Fire Brigade: 18

Poison control center: 0 825 81 28 22

SOS mains et doigts: Hands and fingers Injury Center: 96 r Gustave Delory, 59810 Lesquin, 03 20 95 75 75

General practitioner: Welschbillig Marc, 4 rue d'Alembert 59800 Lille, 03 20 93 88 54

Gynaecologist: Vandersteen Jean-Luc 44 av Marx Dormoy, 59000 Lille, 03 20 92 82 00

Please note that getting an appointment with an ophthalmologist can take as long as six months.

Contacts

ICAM

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59046 Lille Cedex
00 33 3 20 22 61 61

Maison des Icam

8 rue Auber
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Sylvie Pitre

Supervisor of the MI (Evenings and nights)
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Jacques Meyniel

Director of the MI
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Sylvie Cibois

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Thierry Carette

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Hélène Skrobala

Secretary of Studies
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Telephone switchboard

Tél. : 00 33 3 20 22 61 61
Fax : 00 33 3 20 93 14 89

Didier Verschelde

Erasmus advisor
didier.verschelde@icam.fr
00 33 3 20 22 61 61

Coming to ICAM by car from Paris

Motorway A1

Drive past Senlis, Arras and Douai

When arriving near Lille, take the A25 / E42 lane

Take exit 3/4 to :

LILLE-FAUBOURG DE BÉTHUNE

LOOS

CENTRE HOSPITALIER

Drive into Lille: 1.7km – 1.05 miles

Keep driving straight forward for 0.2km – 0.1 miles then

Turn right into *D941 / Avenue Beethoven* (0.2km – 0.1 miles)

Follow *Place Antoine Tacq* (<0.1km - < 0.06 miles)

Turn right into *Rue D'Isly* (0.7km – 0.4 miles)

Follow *Boulevard Bigo Danel* (0.2km – 0.1 miles)

Follow *Place Du Maréchal Leclerc* (0.2km – 0.1 miles)

Drive up *Rue Auber* (0.1km - 0.06 miles)

Proceed to the reception desk of ICAM !

Coming to ICAM by car from Belgium (Gent-Lille motorway)

Motorway E17/A14

Drive past Nazareth, Deinze, Courtrai and Waregem
Pass the French border

Follow the A22/E17 lane to
Tourcoing-Centre
Lille
Paris
C.I.T.

Drive past Roubaix
Follow the E17 sign to
Paris
Villeneuve-d'Ascq
Valenciennes
Marcq-en-Baroeul
Zone Industrielle de la Pilaterie

Follow the N227 sign and road for 5.0km – 3.1 miles, in direction of
Lille
Valenciennes
Paris
Villeneuve-d'Ascq - Autres Quartiers

Follow the A27/E42 sign for approximately 390m – 0.2 miles
Take the A1 / A25 exit, number 20a in direction of
Lille
Armentières
Dunkerque

Then follow the A1/E17 motorway for 1.8km – 1.1 miles

Take the A25/E42 motorway approximately 3.4km – 2.1 miles in direction of
Armentières
Dunkerque
Lille-Faubourg de Béthune
Loos
Centre Hospitalier

Take exit n° 5 in direction of
Lille-Centre
Lammersart
Port Fluvial
Lille-Vauban

Then drive into Lille, drive straight forward from the roundabout in direction of
Boulevard de la Moselle (280m – 360 yards)

Drive along *Boulevard de la Moselle* (550m – 601 yards)
Turn right to *Place Leroux de Fouquemont* (58m – 63 yards)
Take another right to *Rue de Turenne* (100m – 109 yards)
Then turn left to la *Rue Roland* (350 m – 383 yards)
And finally, turn right to *Rue Auber* (110m – 120 yards)

Proceed to the reception desk !

Coming to ICAM by car from Belgium (Dornijk/Tournai – Lille motorway)

Driving from motorway E42 / E429 / A8 in direction of Paris / Lille,

Follow motorway A27 / E42

Drive past Villeneuve-d'Ascq

Then follow exit 20A in direction of

LILLE

ARMENTIÈRES

DUNKERQUE

Follow motorway A1 / E17

Then switch to motorway A25 / E42

Take exit 3/4 in direction of

LILLE-FAUBOURG DE BÉTHUNE

LOOS

CENTRE HOSPITALIER

Drive into Lille

Keep driving straight forward approximately 0.2km – 0.12 miles

Turn right to *D941 / Avenue Beethoven* (0.2km – 0.12 miles)

Head to *Place Antoine Tacq* (<0.1km - < 0.06 miles)

Then turn right to *Rue D'Isly* (0.7km – 0.4 miles)

Drive along *Boulevard Bigo Danel* (0.2km – 0.12 miles)

Head to *Place Du Maréchal Leclerc* (0.2km – 0.12 miles)

And finally, drive up *Rue Auber* (0.1km - 0.06 miles)

Proceed to the reception desk !

Coming to ICAM by subway from *Lille Europe* railway station or *Lille Flandres* railway station

Take the subway direction **Saint Philibert**

Get off at **Port de Lille**

Out of the station

Head to *Rue de Turenne* (0.2km – 0.12 miles)

Take a left and walk up *Rue Roland* (0.5 km – 0.3 miles)

Then take a right to *Rue Auber* (0.2km – 0.12 miles)

Proceed to the reception desk !